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Subcontractor/Supplier	Program Requirements Document	For Additional Info: <a href="http://EDMS">http://EDMS</a>	Effective Date: 01/12/23
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Manual: Subcontractor Requirements

Change Number: 376436

\*The current revision can be verified on EDMS.

## 1. PURPOSE

This Program Requirements Document (PRD) provides the minimum requirements for contractor inspection and test *status indicators* (see def.) for the Idaho Cleanup Project (ICP) per the subcontract requirements, when performing work activities at ICP.

## 2. APPLICABILITY

This PRD applies ICP *subcontractor/suppliers* (see def.) when specified by a subcontract, unless the subcontractor/supplier has an approved alternate status tag system and logging system per PRD-5003, “Vendor Data Control.”

Supplemental requirements may be specified for all or part of the work scope as determined to be appropriate by the *contractor* (see def.). The subcontractor/supplier shall implement the requirements of this PRD and all supplemental requirements, when and as specified by the subcontract, as defined on Form 540.10, “Subcontractor Requirements Manual (SRM) Applicability.”

## 3. RESPONSIBILITIES

Performer	Responsibilities
Contractor	Provide status indicators for subcontractor/supplier use. Remove status indicators.
Subcontractor/Supplier	Train personnel working to this procedure in accordance with PRD-5001, “Training and Indoctrination.” Utilize, maintain, and control contractor status indicators as required in this and referenced PRDs.

## 4. REQUIREMENTS

- 4.1 Subcontractor/supplier personnel responsible for placing, controlling, recognizing, or otherwise utilizing contractor inspection and/or test status indicators shall be trained to the requirements of this PRD in accordance with PRD-5001.

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- 4.2 Contractor's status indicators applicable to the subcontractor/supplier are defined as follows:

Tag	Description	Purpose
Form 230.02 "Nonconformance Tag"	Tag; un-serialized; single, hard copy; red with black print	Used to identify items, material, or equipment that do not conform to established acceptance criteria.
Form 230.04 "Conditional Use Tag"	Tag; un-serialized; single, hard copy; blue with black print	Used to identify the conditional acceptance status of items, materials, or equipment that do not conform to acceptance criteria.
Form 416.13 "Out of Service - Calibrate Before Use Tag"	Peel-off sticker; un- serialized; single, hard copy; white with red print	Used to identify calibrated survey and measuring and test equipment for recalibration due to damage, lost, or altered calibration sticker, or expired calibration period.
Form 416.22 <sup>a</sup> "Quality Accepted Tag"	Tag; un-serialized; single, hard copy; green with black print	Used to identify the accepted status of items, material, or equipment that have been inspected and found to conform to established acceptance criteria.
Form 416.23 "Quality Hold for Inspection Tag"	Tag; un-serialized; single, hard copy; yellow with black print	Used to identify the withheld status of materials and items pending investigation, review, inspection, or test. Prevents further processing of item, material, or equipment.
Forms 432.69 and 432.16A "Construction Management Quality Acceptance Tag or Sticker"	Tag and sticker; un-serialized; single, hard copy; green with white stripes and black print.	Used to identify the acceptance status of items, materials, and equipment inspected by contractor representatives in the field found to conform to construction contract requirements.
<p>a. For Quality Level 3 Part Number Verification (PNV) items, a Receiving Report printed on green paper will be issued in place of Form 416.22.</p>		

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- 4.3 Inspection and test status indicators shall be utilized and controlled in accordance with:
- A. This PRD
  - B. PRD-5008, “Control of Purchased Items”
  - C. PRD-5012, “Survey Equipment Calibration and Control”
  - D. PRD-5015, “Control of Measuring and Test Equipment”
  - E. PRD-5018, “Control of Nonconformances.”
- 4.4 Pending removal by the contractor, status indicators shall be maintained in a secure, visible, and undisturbed condition at all times. If they become illegible, the subcontractor/supplier shall request a replacement tag from the contractor.
- 4.5 Subcontractors/suppliers shall not remove contractor status indicators.

**5. DEFINITIONS**

See LST-27, “Glossary,” for definitions of the following terms:

*Contractor*

*Status Indicator*

*Subcontractor/Supplier*

**6. REFERENCES**

Form 230.02, “Nonconformance Tag”

Form 230.04, “Conditional Use Tag”

Form 416.13, “Out of Service-Calibrate Before Use”

Form 416.22, “Quality Accepted Tag”

Form 416.23, “Quality Hold for Inspection Tag”

Form 432.69, “Construction Management Quality Acceptance Tag”

Form 432.16A, “Construction Management Quality Acceptance Sticker”

Form 540.10, “Subcontractor Requirements Manual (SRM) Applicability”

PRD-5001, “Training and Indoctrination”

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PRD-5003, “Vendor Data Control”

PRD-5008, “Control of Purchase Items”

PRD-5012, “Survey Equipment Calibration and Control”

PRD-5015, “Control of Measuring and Test Equipment”

PRD-5018, “Control of Nonconformances”

## **7. APPENDIXES**

None