

Program Requirements Document

Flammable and Combustible Liquid Storage and Handling

**Idaho
Cleanup
Project**

Idaho Environmental Coalition, LLC, is the
Idaho Cleanup Project contractor for the
U.S. Department of Energy

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Manual: Subcontractor Requirements

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*The current revision can be verified on EDMS.

1. PURPOSE

This document provides requirements for storage and handling of flammable and combustible liquids. This document implements requirements from codes and standards along with *contractor* (see def.) requirements. Any applicable regulatory or contractor requirements must be followed, with the most stringent requirement being met.

This procedure implements the applicable requirements of DOE O 420.1C, “Facility Safety,” 10 CFR 851, “Worker Safety and Health Program,” and PRD-199, “Idaho Cleanup Project (ICP) Fire Protection Program.”

2. SCOPE AND APPLICABILITY

This document applies to all subcontractors working at the INL who store or handle flammable or combustible liquids, as specified by their contract with contractor. Stricter requirements may be imposed by subcontractors upon their employees or sub-tier contractors. The requirements of this document must be followed by subcontractors; however, the means of implementation may vary as determined by the subcontractor.

3. REQUIREMENTS

3.1 General Requirements

- 3.1.1 Subcontractors shall safely store and handle flammable and combustible liquids in accordance with 29 CFR 1926.152 and NFPA 30.
- 3.1.2 Only approved or listed equipment and procedures shall be used for storing, transporting, and dispensing flammable and combustible liquids.
- 3.1.3 Personnel shall use proper techniques for the safe storage, handling, dispensing, and use of flammable and combustible liquids.
- 3.1.4 Subcontractors shall request assistance and recommendations for unique hazard potentials from the *contractor Point of Contact* (POC; see def).
- 3.1.5 Storage areas and work activities that involve flammable or combustible liquids shall be periodically inspected.

3.2 Storage

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- 3.2.1 Subcontractors shall safely store flammable and combustible liquids in accordance with 29 CFR 1926.152 and NFPA 30.
- 3.2.2 Any flammable liquid storage cabinets that are purchased for use at the INL shall have doors that are well fitted, self-closing, equipped with a latch and be Underwriters Laboratories, Inc., (UL) listed or Factory Mutual (FM) approved.
- NOTE:** *Existing flammable liquid storage cabinets do not need to be replaced, however, they do need to be Underwriters Laboratories, Inc., (UL) listed or Factory Mutual (FM) approved and need to be in good condition with latches and self-closing devices (if provided) in working order.*
- 3.2.3 The contractor POC shall be notified of major changes in flammable and combustible liquids storage including:
- 3.2.3.1 Adding new (not listed on the current inventory list) or deleting existing flammable and combustible liquids from the inventory in a storage area.
- 3.2.3.2 Relocating storage areas or cabinets.
- 3.2.4 Good housekeeping shall be maintained in and around areas where flammable and combustible liquids are used and stored.
- 3.2.5 Flammable or combustible liquids shall not be stored or used beyond their shelf life.
- 3.2.6 Appropriate training shall be provided to personnel who will use or handle flammable or combustible liquids.
- 3.2.7 Cutting, welding, and other hot work shall be prohibited near designated storage areas for flammable and combustible liquid until a safety evaluation of the proposed work area is made.
- 3.2.8 Flammable liquids shall not be used for cleaning.

3.3 Servicing and Refueling Areas

- 3.3.1 Service and refueling areas shall be designed, installed, and maintained in accordance with 29 CFR 1926.152(g) and NFPA 30.

4. DEFINITIONS

See LST-27

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5. REFERENCES**5.1 Source Documents**

29 CFR 1926.152, Flammable and Combustible Liquids

NFPA 30, Flammable and Combustible Liquids

5.2 Related Requirements

The following documents may also contain requirements that apply to this activity:

PRD-2101, Hazard Communication

6. APPENDIXES

Appendix A “Technical Requirements for the Storage and Use of Flammable and Combustible Liquids”

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Page: 4 of 7**Appendix A****Technical Requirements for the Storage and Use of
Flammable and Combustible Liquids****1. GENERAL SAFETY MEASURES**

- 1.1 NFPA 30 shall be the basic standard for flammable and combustible liquids. Each subcontractor shall have a system for control of storage and use of flammable substances to ensure compliance with this procedure. Definitions in this Appendix shall be as in NFPA 30.

2. STORAGE REQUIREMENTS

- 2.1 Flammable or combustible liquids shall not be stored in unapproved areas of a facility.
- 2.2 All portable dispensing flammable liquid containers shall be FM/UL-approved, and be labeled to allow quick identification of the contents.
- 2.3 Flammable/combustible liquid storage cabinets shall not be used for storage of materials other than flammable/combustible liquids.
- 2.4 Flammable liquid storage rooms designed in accordance with NFPA 30 and the International Building Code (IBC) are required when quantities of flammable or combustible liquids in use, dispensing, or mixing operations exceeds the quantities allowed in control areas for use-open conditions per NFPA 30 and the IBC. These rooms shall be isolated from other facilities by either two-hour or one-hour rated construction, or as required by the NFPA 30.

3. STATIONARY ABOVE GROUND CONTAINERS (TANKS)

- 3.1 Level indication shall be accomplished by a method other than a standard sight glass or similar equipment subject to breakage.
- 3.2 Tanks shall be diked to hold 125% of the capacity of the largest tank plus 20 minutes of fire water discharge with overflow to a safe location; outside where possible in accordance with the IBC.
- 3.3 Containers (tanks) that are automatically refilled shall be provided with a high level alarm, adequate ventilation, and an overflow pipe that discharges to a safe location.
- 3.4 Storable tanks shall be installed in accordance with the requirements of NFPA 30, IBC, and applicable environmental regulations.

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- 3.5 Service tanks, such as those used for servicing vehicles, fuel storage for building heating systems, fuel storage for internal combustion engines, and similar tanks that are located closer than IBC special requirements to buildings shall be buried or separated by a fire wall.
- 3.6 Above ground tanks may be used for bulk storage of flammable liquids where the size of the tank is such that it is not feasible to bury the tank underground. Tanks of this size are normally used for a facility main storage tank that provides storage for pumping to individual day tanks or bulk plants provided for filling tank trucks. Such tanks shall be constructed, located, diked, and protected with suitable foam fire fighting equipment in accordance with NFPA 30, NFPA 31, and NFPA 11. Pneumatic or gravity discharge should not be used.
- 3.7 Storage tank construction shall follow American Petroleum Institute API 650 Guidelines.

4. OUTDOOR STORAGE ADJACENT TO A BUILDING

- 4.1 Outside storage shall be maintained in accordance with section 15.4 Outdoor Storage Adjacent to a Building – in NFPA 30.

5. GENERAL USE AND HANDLING OF FLAMMABLE AND COMBUSTIBLE LIQUIDS

- 5.1 Transferring liquid by means of pressurizing the container with air is prohibited unless exempted by a facility Fire Protection Engineer.
- 5.2 When transferring Class I liquids in laboratories from containers of less than 5-gallon capacity, the transfer shall be made in one of the following manners:
 - 5.2.1 With the use of a laboratory hood, or
 - 5.2.2 In an area provided with ventilation to prevent the accumulation of a flammable vapor/air mixture.
- 5.3 When transferring Class I liquids in laboratories from containers of 5-gallon capacity or more, the transfer shall be made in one of the following manners:
 - 5.3.1 From a separate area outside the building
 - 5.3.2 In a separate, inside storage room that complies with the requirements of NFPA 30 and/or 29 CFR 1910.106.
- 5.4 When dispensing from drums, the drums shall be equipped with Underwriters Laboratories, Inc., (UL) listed or Factory Mutual (FM) approved dispensing devices.

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- 5.5 When transferring Class 1 flammable liquids between conductive containers, the containers shall be bonded with a wire. The bonding wire or one of the containers shall be grounded in accordance with the 29 CFR 1910. Portable containers of five gallon capacity or less need not be bonded nor are flammable liquid cabinets required to be bonded or grounded unless liquids are dispensed from the cabinet.
- 5.6 The loading, unloading, and onsite transportation of bulk quantities of flammable and combustible liquids shall be in accordance with NFPA 30 and NFPA 385.
- 5.7 When flammable liquids are to be used in unusual circumstances, a hazard evaluation shall be used to establish safe working conditions.
- 5.8 When the use of hand tools is required in areas where flammable gases or liquids are present, such use shall be limited to approved, non-sparking tools.
- 5.9 Special attention shall be given to the additional provisions required to prevent fire or explosion in accordance with the National Electrical Code 70, Article 500.

6. VENTILATION

- 6.1 The following mechanical ventilation is required where Class I flammable liquids are being transferred or dispensed (this does not apply to laboratory areas or those areas involving the infrequent transfer of incidental quantities of flammable liquids.):
 - 6.1.1 The ventilation flow rate shall be 1 ft³/min/ft² of floor area, but in no case less than 150 ft³/min.
 - 6.1.2 The intake and exhaust points shall be within 12 inches of the floor and positioned at opposite sides or ends of the room.
 - 6.1.3 A flow monitor or equivalent mechanism shall be provided so an audible alarm will sound if the ventilation system fails.
 - 6.1.4 Each facility shall maintain or have available adequate test equipment capable of determining the existence of flammable gases (or vapors) of types constituting actual or potential explosion hazards in the facility.
 - 6.1.5 Where dispensing is being done in inside rooms, operations shall comply with NFPA 30.

7. ELECTRICAL EQUIPMENT

- 7.1 All electrical equipment, wiring, and fixtures located or used in areas in which flammable liquids are stored, used, or handled, shall be UL-approved and of a type, and installed in a manner, complying with requirements of the National Electrical Code Article 500 for such installations.

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- 7.2 An electrical inspection, testing, and maintenance program shall be conducted at a frequency sufficient to ensure that ignition of flammable vapor or dust by electrical causes will be minimized per NFPA 70 and NFPA 30.
- 7.3 See NFPA 70 for details of grounding requirements for portable tools and extension cords used in locations where flammable vapors may exist.
- 7.4 The subcontractor shall determine the appropriate hazard classification and shall review plans for approval of electrical installations in flammable liquids, gases, and dust liberating areas.

8. CONTROL OF IGNITION SOURCES

- 8.1 Precautions shall be taken to prevent the ignition of flammable vapors. Sources of ignition include, but are not limited to, open flame, smoking, cutting and welding, electrical and mechanical sparks, spontaneous ignition and radiant heat.
- 8.2 Cabinet storage shall be kept free of open containers of Class I liquids.
- 8.3 Combustible wastes shall be stored in closed, metal containers for periodic disposal.
- 8.4 Smoking is prohibited in the following government owned or controlled areas:
 - 8.4.1 All indoor rooms and offices
 - 8.4.2 All government vehicles
- 8.5 Precautions shall be taken to prevent ignition sources when working around hazardous or toxic materials.
- 8.6 Welding, cutting, and similar spark producing operations shall not be permitted in flammable liquid areas unless a safe work permit has been issued.
- 8.7 Power operated industrial trucks used to move containers of Class I liquids shall be maintained per NFPA 505, “Powered Industrial Trucks, Including Type Designations, Areas of Use, Maintenance, and Operations.”
- 8.8 Good housekeeping and vegetation abatement shall be practiced.